

# Positive Behaviour Support Policy



*‘Committed to individual student  
learning and success’*

- Written 2007
- Amended 2021
- Review 2024

## CONTENTS

Positive Behaviour Support Policy	3
Purpose Statement	3
Rationale	3
Wandering Primary School Expectations	3
Our Values	3
Our Intentions	3
Our Distinction	4
Wandering Primary School Behaviour Matrix	4
Meaning	4
Integrity	4
Care	4
Respect	4
Children Seek To Belong	5
Maladaptive Behaviour Consequences	5
School Strategies to Prevent and Manage Bullying	6
Classroom Strategies	6
Playground Strategies	6
Targeted Early Intervention Strategies	6
Intervention For Bullying Incidents	6
Identifying bullying incidents	6
Reporting bullying incidents	6
Recording bullying incidents	7
Responding to bullying incidents	7
Procedure For Dealing With Weapons On The School Grounds	7
Rationale	7
Actions	7
Guidelines For Out Of School Suspension	8
Appendix I - Wandering PS Expectations	9
Appendix II - Positive Behaviour Matrix	10
Appendix III - Wandering PS Good Standing Policy	11

## **POSITIVE BEHAVIOUR SUPPORT POLICY**

### **Purpose Statement**

Our purpose is to implement a whole school Positive Behaviour Support process which is shared by everyone. It is our intention to develop social skills, reduce unproductive behaviour and achieve higher educational outcomes for all students using a common language. This will develop a caring environment where relationships are based on trust, mutual respect, and acceptance with the aim to further develop strong relationships between school, home and the wider community of Wandering.

### **Rationale**

Student behaviours impact their learning and the learning of others. Western Australian Positive Behaviour Support (WA PBS) recognises the importance of creating classrooms with high academic engagement, supporting an integrated approach to behaviour, learning and teaching.

Wandering Primary School Community firmly supports the right of both staff and students to work and learn without being impeded by disruptive behaviour. To achieve this, staff will adopt a consistent approach to manage disruptive behaviour.

The purpose of this document is to ensure that all students can take advantage of, and benefit from the teaching and learning programs at Wandering Primary School through the implementation of WA PBS.

### **Wandering Primary School Expectations**

Our code of conduct was reviewed and accepted as the schools expectations. See below and *Appendix I*:

At Wandering we will:

1. Treat ourselves and others with respect and courtesy so that everyone feels safe and valued.
2. Treat our environment with respect.
3. Respect the rules of our school and the staff that implement them.
4. Care for ourselves and each other in a positive way to overcome difficulties
5. Strive to do our personal best and learn from our mistakes.

### **Our Values**

- Show Respect - Look after the feelings and rights of others
- Show Integrity - Be honest and do what is right.
- Show Care – Look after others and our environment.

### **Our Intentions**

- Quality teaching occurring and individual differences catered for.
- Learning environments that are supportive, orderly and stimulating.
- Strong relationships between school, home and the wider community.

## **Our Distinction**

- Small School
- High Levels of Pastoral Care
- High Standards
- Experienced Staff
- Natural Environment

## **Wandering Primary School Behaviour Matrix**

A behaviour matrix has been developed which identifies the specific behaviour skills required at school in relation to the schools expectations. (*Appendix II*)

During this process. It was identified that the main values to focus on are Respect, Integrity and Care. Further to that, short descriptive statements which define these values were developed and agreed upon. Each statement was deemed teachable and observable by the WAPBS team.

### **Meaning**

The meaning of the words below are to be taught explicitly. Staff are to use the following language when addressing a positive behaviour. If there is negative behaviour acknowledge the positive behaviour close by.

Any behaviour required by the staff member must be written, displayed, and taught i.e. how to line up. Once the positive behaviour occurs, acknowledge using PBS language.

### **Integrity:**

- The quality of being honest and having strong moral principles.

### **Care:**

- The provision of what is necessary for the health, welfare, maintenance and protection of someone or something.
- Serious attention or consideration applied to doing something correctly or to avoid damage or risk.
- Feel concern or interest, attach importance to something.
- Look after and provide for the needs of.

### **Respect:**

- Regard for the feelings, wishes or rights of others.

### ***The following is an example of how to use the above language.***

- Thank you (child's name) for showing respect to Sue by allowing her to use the items first.
- Thank you (child's name) for practicing care by making sure Sue can reach the water fountain.

Make sure you see and acknowledge the positive behaviour. For negative behaviour, acknowledge the positive behaviour close by or remind the student of the positive behaviour required by the school.

## **CHILDREN SEEK TO BELONG**

*(maladaptive behaviour is purposeful)*

Teachers should have respectfully relationship with the students. The classroom is to be organized and calm. The teaching program is to be engaging, clear, and supportive. **No detention is to be given by a staff member unless violence has occurred. Staff member must record on Integris and inform the Principal of all violent incidents.**

### **Maladaptive Behaviour Consequences**

- Stage 1** A verbal warning given by staff member to the student respectfully using PBS language.  
This gives the student the opportunity to make a choice to adjust their behaviour.
- Stage 2** Staff member is to use the CMS strategies of proximity, redirection, ignore, and choice.
- Stage 3** Ask the student to see you after class. Clearly outline the inappropriate behaviour. Explain how this is disruptive to the class and your teaching. Give the student time to reflect. Ask the child the questions below.
- What choice should you make about your behaviour
  - What choice will you make about your behaviour
- Stage 4** Withdrawal from other children within the room or playing area. The provision of 'think' time for 1 minute per year of age, up to 10 minutes. After think time the student re-joins the class or their friends.
- Stage 5** Withdrawal to the Principal's Office with a note clearly outlining the discretion. Student and Principal discuss situation and suitable consequences. Parents notified of behaviour and consequence. Incident recorded on Integris.
- Stage 6** Principal to contact parents and request an interview with teacher and Principal. Student placed on a Behaviour Modification Program. Incident recorded on Integris.
- Stage 7** In school suspension. The student would complete school work in the office for one week and receive different recess and lunchtime breaks from the other students.
- Stage 8** Repeated misconduct or violence could result in a school suspension.

## **School Strategies to Prevent and Manage Bullying**

### **Classroom Strategies:**

- encourage positive and respectful behaviour through the WA PBS;
- foster mutual respect through teacher/student relationships
- encourage all students to take responsibility for their own behaviours and the consequences of their actions;
- promote a positive school ethos that encourages open communication with all school community member (staff, students, and parents);
- consistently using behaviour management methods that encourage equity, empathy, care, respect, integrity, problem solving and positive action;
- staff role modelling positive and expected behaviour;
- encouraging and supporting help-seeking and effective bystander behaviour;
- staff to promote good examples of communication and conflict resolution;
- explicitly teach and use PBS

### **Playground strategies:**

- a coordinated, highly visible and active approach to playground supervision;
- advertising safe places for students with different needs;
- recognising and reinforcing positive playground behaviour and positive social relationships;
- recording and managing playground bullying incidents.

### **Targeted Early Intervention Strategies:**

- survey students using six stars survey;
- development of effective bystander behaviour through the curriculum;
- identify early signs of social issues within year groups and across the school;
- proactive teaching of pro-social behaviour to identified students;
- assisting in repairing and rebuilding trust and relationships between identified students and others;
- setting up buddy systems for vulnerable students;
- use whole school PBS language and methods for identified students.

## **INTERVENTION FOR BULLYING INCIDENTS**

### **Identifying bullying incidents;**

- Students to be surveyed;
- Parents to notify school of bullying incidents;
- Staff to report any bullying situations;
- Students to be advised to report any bullying incidents.

### **Reporting bullying incidents;**

- Incident report to be filled out;
- Principal to be notified.

### **Recording bullying incidents;**

- Bullying incidents reported will be recorded and kept;
- Repeated incidents will be recorded on Integris.

### **Responding to bullying incidents;**

- Principal to discuss incident with all parties involved;
- Principal to follow BMIS;
- Principal to continue to monitor and follow up with school psychologist if bullying continues;
- Principal to discuss situation with staff and decide on correct course of action.

## **PROCEDURE FOR DEALING WITH WEAPONS ON THE SCHOOL GROUND**

### **Rationale**

Under the Weapons Act 1999 “it is an offence to carry or possess a weapon; purchase, sell or supply a weapon; and/or manufacture a weapon.” As the school has a duty of care for all students and staff at Wandering Primary weapons are prohibited on school grounds. Weapons are any items that have no other purpose other than as a weapon such as firearms, spray weapons, flick knives and switch blades.

### **Actions**

Notifying School Community:

- WBMP to be made available to School Community;
- Notification in “Parent Handbook”.

Procedure:

- All staff members are to report any weapons on site to Principal;
- Principal to retrieve weapon and retain in office;
- If Principal in unable to retrieve weapon, follow the Emergency Management Plan.

Reporting weapons on site:

- Where the weapon is deemed to be prohibited or controlled, principals must contact police immediately;
- Incident to be entered on the Department’s incident notification system.

Follow up with the weapon on site:

- Principal to discuss incident with all parties involved;
- Principal to suspend student/s involved immediately;
- Principal to seek advice from school psychologist;
- Principal to debrief staff;
- If necessary IBP is to be created and followed for student involved.

## **GUIDELINES FOR OUT OF SCHOOL SUSPENSION**

The Principal may authorise the suspension of pupils in cases of either repeated misbehaviour or of an extreme behaviour, especially if this causes health or safety risks serious to staff or students, but this is very rare.

## **PRINCIPAL MUST INFORM PARENT/GUARDIAN BEFORE SUSPENDING A CHILD**

The following documentation will be completed when a child is suspended.

- A copy of the reason for suspension and the duration of suspension will be forwarded to:
  - The child;
  - The parent or guardian;
  - The Education Department – **Email to District Office**
  - A copy on file.
- The suspension will be recorded in the **Behaviour Management File**

(Parts of this Policy have been written into the Parent Handbook)

**Major bullying or teasing can result in either detention or suspension.**

## **RED CARD POLICY**

**Extreme forms of behaviour - the teacher may require assistance – send red card.  
STOP & GO TO TEACHERS AID.**



# Wandering Primary School Expectations

## At Wandering we will:

1. Treat people and their culture with respect and courtesy.
2. Treat our environment with respect.
3. Respect the rules of our school and the staff that implement them.
4. Care for each other and make everyone feel safe and valued.
5. Strive to do our best.

DISCOVER  LEARN  GROW

Meaning

# POSITIVE BEHAVIOUR SUPPORT MATRIX

	Show Respect	Show Integrity	Show Care
	Look after the feelings and rights of others.	Be honest and do what is right.	Look after others and our environment.
<p><b>WHOLE SCHOOL</b></p> <ul style="list-style-type: none"> <li>➤ Office</li> <li>➤ Undercover Area</li> <li>➤ Classroom</li> <li>➤ Oval</li> <li>➤ Playgrounds</li> <li>➤ On excursions</li> </ul>	<ul style="list-style-type: none"> <li>• Always listen to others input or suggestions and accept their right to express opinions.</li> <li>• Always listen courteously to staff members instructions.</li> <li>• Respect the privacy of others.</li> <li>• Listen and look at the person you are speaking to.</li> <li>• Use good manners.</li> <li>• Include everyone who wants to participate in your games.</li> <li>• Line up ready for class and be prepared for learning.</li> <li>• Maintain personal space of others.</li> <li>• Always great others when you see them.</li> <li>• Use whole body listening.</li> </ul>	<ul style="list-style-type: none"> <li>• Set personal goals and work toward achieving them.</li> <li>• Be honest.</li> <li>• Be a good role model to others by always doing the right thing.</li> <li>• Keep trying, even if it's hard.</li> <li>• Seek help from a staff member if you can't solve a problem or when you are feeling upset or overwhelmed.</li> <li>• Be responsible for your learning.</li> <li>• Discuss and agree to the rules of a game before playing and be a positive team player.</li> <li>• Show pride in your work.</li> </ul>	<ul style="list-style-type: none"> <li>• Build Positive relationships.</li> <li>• Encourage and support others in need.</li> <li>• Be aware of your actions and how they affect others.</li> <li>• Play and move around the school safely.</li> <li>• Always show care and be understanding of others.</li> <li>• Care for and look after the environment.</li> <li>• Clean up after yourself.</li> <li>• Support others at all times and provide assistance if they need it.</li> </ul>

## WANDERING PS GOOD STANDING POLICY

### **Our Good Standing Policy:**

At Wandering Primary School, the **Good Standing Policy** supports our values of Learning, Excellence, Equity, Care, Integrity and Respect by acknowledging and rewarding exemplary behaviour, work ethic, attendance and standards of uniform. We believe that learning is enhanced in a welcoming, inclusive, collaborative and caring environment free from disruption and any form of violence. The Good Standing Policy emphasises the importance of students taking responsibility for the choices that they make on a daily basis, which impacts academically and socially on themselves and others. The Good Standing policy is a part of and works in conjunction with the whole school Behaviour Management Plan and the Department of Education's *Keeping our Workplace Safe* initiative. It aims to provide regular acknowledgement / recognition for the majority of students who consistently behave and act according to Wandering Primary School policies.

### **To Maintain 'Good Standing' students must:**

- Comply with the Wandering Primary School's 'Code of Conduct'.
- Comply with Wandering's Positive Behaviour Support Program.
- Comply with classroom procedures and rules.
- Comply with staff directions

**'Good Standing'** is a status all Wandering Primary School students are granted.

- It is the responsibility of each student to maintain their '**Good Standing**'.
- Students with '**Good Standing**' are eligible to participate in fun activities organized by the school, Example: Water Fun play at the end of the year.
- Students who lose their '**Good Standing**' may lose the privilege to participate in various events throughout the school year. Examples: - excursions, camps, interschool sporting events and sports days,
- Students may lose the privilege to participate in activities where the safety of other students is a concern.

All students commence with and retain good standing while exhibiting behaviours that align with the school's values and beliefs as articulated in the Wandering Behaviour Plan, School Dress Code and Attendance Plan. Students who breach the school behaviour plan, dress code or

attendance plan will have privileges removed such as being banned from school social activities.

Parents and Guardians of students 'at risk' of losing their Good Standing will be contacted by the Principal. This will be through a phone call and then on loss of Good Standing formally via letter.

## **Loss of good standing**

### **Behaviour:**

- After a suspension or series of behaviours that are not aligned with the Wandering Behaviour Plan. These behaviours include, but are not limited to:
  - Starting a fight
  - Making physical contact with the intention to harm another student or staff member
  - Videoing a fight in the grounds of the school or off-site where there is reasonable nexus between the incident and the school, with the intention of publishing on social media.

### **Regaining '*Good Standing*':**

Good standing will be re-instated in the following situations:

- Implement a restorative and educative return to school process to re-establish positive behaviour.
- Implementation of an individual plan focusing on the identified areas for improvement citing strategies, milestones and desired outcomes. This may be for behaviour, uniform or attendance.
- After such period as decided by the principal.

Individual Behaviour Record

Name of Child: \_\_\_\_\_

Year Level: \_\_\_\_\_

Teacher: \_\_\_\_\_

Date Of Incident: \_\_\_\_\_

**DETAILS OF BEHAVIOUR**

- Lack of respect or abusive language
- Disturbing class
- Hurting a student or fighting
- Wilful property damage
- Theft
- Leaving School Grounds
- Victimizing or bullying
- Not following instructions

**ACTION/COMMENT:**

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**PRINCIPAL'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PARENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_